



FY-2026

SOUTHERN LEHIGH SCHOOL DISTRICT

BUDGET CALENDAR

Louis J. Pepe, MBA, SFO
Director of Business Svc's

Shannon Williams
Asst. Dir. Of Business & Finance

Date(s)	Action	Responsibility
November 20, 2024	School budget templates including Prior Year budget numbers and instructions provided to principals and administrators.	Business Office
November 20 – December 20, 2024	Schools review educational plans and use them to inform budget development.	Schools
November 25, 2024 6:30 pm	BOARD OF EDUCATION MEETING ACT I Index - Resolution to NOT raise taxes for support of the school budget for fiscal year 2025-2026 by more than the index: <ul style="list-style-type: none"> ➢ 2025-2026 index is 4.0% ➢ Calculated by PDE for the Commonwealth of Pennsylvania 	Board
December 17, 2024	Executive Administration Meeting: Review questions attributed to the Budget	Cabinet
December 20, 2024	All budget templates are due in the Business Office.	Schools
January 13-24, 2025	Individual Administrative Reviews with Mr. Pepe and Ms. Williams	Administration
January 27, 2025 PRESENTATION	BOARD OF EDUCATION MEETING The Director of Business Services will discuss the proposed 2025-2026 budgets for: <ul style="list-style-type: none"> ➢ CLIU 21 and LCCC; and ➢ Provide an update on the SLSD FY 2026 Budget Process and Long Range Facilities Plan Needs 	Board/Administration
January 28, 2025	Executive Administration Meeting: Mr. Pepe to review and report to the cabinet on budget submissions.	Cabinet
February 3-28, 2025	The Administration reviews school budgets and resolves problem areas. Schools work with Central Office Administration for any needed Changes	Administration
February 24, 2025 PRESENTATION	BOARD OF EDUCATION MEETING The Director of Business Services will provide an update on the SLSD Budget including the 2024-2025 Lehigh Career and Technical Institute Budget and proposed resolution: <ul style="list-style-type: none"> ➢ LCTI 2025-2026 School Budget for General Operating and Academic Center Funds ➢ LCTI 2025-2026 Budget Adoption Resolution for SLSD 	Board/Administration
March 4, 2025	Executive Administration Meeting: Mr. Pepe to review and report to the cabinet on budget adjustments and progress.	Cabinet
April 15, 2025	Executive Administration Meeting: Mr. Pepe to review the PRELIMINARY with the cabinet	Cabinet
April 28, 2025 PRESENTATION	BOARD OF EDUCATION MEETING The Director of Business Services will present the 2025-2026 PRELIMINARY BUDGET for consideration	Board/Administration

Date(s)	Action	Responsibility
May 12, 2025	BOARD OF EDUCATION MEETING Adoption of the 2025-2026 PRELIMINARY BUDGET	Board
May 23, 2025 (30 days prior to the final budget adoption deadline)	School District to publish the notice in the newspaper of the 2025-2026 PRELIMINARY BUDGET and to make the proposed budget available for public inspection on the General Fund Budget from the CFRS application	Business Office
June 10, 2025 (10 days prior to the final budget adoption deadline)	School District to offer Public Notice of intent to adopt the FINAL BUDGET	Business Office
June 23, 2025	BOARD OF EDUCATION MEETING Adoption of the 2025-2026 FINAL BUDGET Board adopts homestead/farmstead exclusion resolution	Board
June 24, 2025	Upload the signed Certification of Use document in the CFRS application through the PDE Suite.	Business Office

Note: Dates and Presentations are subject to change in accordance with PDE Timeline for Events Related to the 2025-2026 Budget Process.