



Southern Lehigh School District

Board of School Directors Meeting

December 2, 2014

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:35 p.m. on the above date (December 2, 2014) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Gunkle, Lycett, McLoughlin, Dimmig, Hayes, Lindsay, Merkle, Parsons, Quigley
ABSENT: None
OTHERS: Christman, Melber, Millman, Lewis, Kennedy, Bergey, Donahue, Davidson, Takacs, Sinkler (SLEA), and 22 other members of the community.

OPENING PROCEDURES

Mrs. Gunkle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

Mr. Nathan Davidson, Assistant Principal, Southern Lehigh Middle School introduced 12 members of the Spartan Chorale group who sang *Winter Bells* and were accompanied by Mrs. Tina Lebrecht. This was followed by a performance of *Parade of the Tin Solders* by six members of the Woodwind Ensemble and led by Dr. Nancy Beitler.

Dr. Edward Donahue, Principal Southern Lehigh Middle School, offered congratulations to 8th grade students of Ms. Lori Frasch, Jonathan F., Sana G. and Mariama S. These students had their poems chosen for publication by the American Library of Poetry. Mrs. Gunkle also offered congratulations and presented each student with a Board award.

APPROVAL OF MINUTES

MOVED BY Lindsay and **2ND BY** Quigley to approve the minutes of the November 24, 2014 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

VISITORS

No visitors.

REORGANIZATION OF THE BOARD

MOVED BY Lindsay and **2ND BY** Quigley to elect William Hayes as Temporary Board President.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: None

The Temporary President proceeded to the election of the offices of President and Vice-President for the forthcoming year.

MOVED BY Gunkle and **2ND BY** Merkle to nominate Dr. Thomas McLoughlin as **Board President** for the forthcoming year.

MOVED BY Lindsay and **2ND BY** Merkle to nominate William Lycett as Board President for the forthcoming year.

MOVED BY Gunkle and **2ND BY** Merkle to close the nominations for Board President.

Since there were two nominations for Board President, a roll call vote was called.

Continuing the motion to nominate William Lycett as Board President for the forthcoming year:

VOICE VOTE: “YES” – Merkle, Lindsay - Motion Denied
“NO”: Dimmig, Quigley, Hayes, Gunkle, Parsons
“ABSTAIN”: Lycett, McLoughlin
ABSENT: None

Continuing the motion to nominate Dr. Thomas McLoughlin as Board President for the forthcoming year:

VOICE VOTE: “YES” – Quigley, Hayes, Dimmig, Gunkle, Parsons - Motion Carried
“NO”: None
“ABSTAIN”: McLoughlin, Lycett, Merkle, Lindsay
ABSENT: None

VOICE VOTE: To elect Dr. Thomas McLoughlin as **Board President**.

“YES” - Motion Carried
ABSENT: None

The Temporary President declared nominations to be open for the office of Vice-President for the forthcoming year.

MOVED BY Dimmig and **2ND BY** Quigley to nominate William Lycett as **Vice-President** of the Board for the forthcoming year.

MOVED BY Gunkle and **2ND BY** Merkle to nominate Kathleen Parsons as **Vice-President** of the Board for the forthcoming year.

Mr. Dimmig also made a motion to nominate Mr. Quigley, but Mr. Quigley declined.

MOVED BY Gunkle and **2ND BY** Merkle to close the nominations for Board Vice-President.

Since there were two nominations for Board Vice-President, a roll call vote was called.

Continuing the motion to nominate William Lycett as **Vice-President** for the forthcoming year:

VOICE VOTE: **“YES” – Dimmig, Lindsay - Motion Denied**
“NO”: Gunkle, Hayes, Merkle,
“ABSTAIN”: Lycett, McLoughlin, Parsons, Quigley
ABSENT: None

Continuing the motion to nominate Kathleen Parsons as **Vice-President** for the forthcoming year:

VOICE VOTE: **“YES” – Gunkle, Hayes, Quigley, Merkle, McLoughlin, - Motion Carried**
“NO”: Dimmig, Lindsay
“ABSTAIN”: Lycett, Parsons
ABSENT: None

VOICE VOTE: To elect Kathleen Parsons as **Board Vice-President**.

“YES” - Motion Carried
ABSENT: None

The Temporary President declared nominations to be open for the office of Treasurer to complete the term of office expiring June 30, 2015.

MOVED BY Merkle and **2ND BY** Parsons to nominate Corinne Gunkle as **Board Treasurer** to fill the unexpired term of Dr. Thomas McLoughlin.

MOVED BY McLoughlin and **2ND BY** Merkle to close the nominations for Board Treasurer.

VOICE VOTE: **“YES” - Unanimous - Motion Carried**
ABSENT: None

Mr. Hayes congratulated the new officers and then turned over the meeting to the newly elected President.

Mrs. Christman thanked Mrs. Corinne Gunkle for serving as Board President during the past year and presented her with an engraved gavel.

MOVED BY Quigley and **2ND BY** Gunkle to approve the bonding of the Board Treasurer at \$50,000.

VOICE VOTE: “YES” - Unanimous - Motion Carried
ABSENT: None

MOVED BY Quigley and **2ND BY** Gunkle to authorize the use of a facsimile signature plate of the President, Treasurer and Secretary when signing School District checks.

VOICE VOTE: “YES” - Unanimous - Motion Carried
ABSENT: None

MOVED BY Gunkle and **2ND BY** Quigley to authorize the Board Secretary to execute and submit the standard resolutions, signature cards, and any other forms necessary to reflect the change in President and Treasurer with the District’s depositories.

VOICE VOTE: “YES” - Unanimous - Motion Carried
ABSENT: None

CONSENT AGENDA

MOVED BY Gunkle and **2ND BY** Quigley to approve the **CONSENT AGENDA** items as follows –

Approve the following student teacher placement-

Timothy McGorrey, Music Education, Moravian College, with *Mr. Benjamin Becker*, Joseph P. Liberati Intermediate School, from January 19, 2015 through March 6, 2015;

Approve unpaid leave of the following staff-

Barbara Elsner, Instructional Assistant, Hopewell Elementary School, January 9, 12, 13, 2015

George Mitakos, Instructional Assistant, Joseph P. Liberati Intermediate School, January 13 through 16, 2015;

Approve the appointment of Bridget Jurgens, Licensed Relief Nurse, an hourly rate of \$20.40, effective December 2, 2014. This is a new position;

Approve the following substitute for the 2014-2015 school year-

Jaimee French, Substitute Cafeteria Worker, an hourly rate of \$9.42

Approve the following high school advisors for the 2014-2015 school year-

| | | |
|-------------------------|--------------------------|--------|
| <u>Kaytlyn Byers</u> | Class Advisor-Freshman | \$1063 |
| <u>Jessica Swartz</u> | Class Advisor-Sophomore | \$1168 |
| <u>Amy Bausher</u> | Class Advisor-Junior | \$1915 |
| <u>Stephanie Donald</u> | Class Advisor-Senior | \$2197 |
| <u>Matthew Wehr</u> | Choral Music-Senior High | \$4125 |
| <u>David Long</u> | Debate | \$2576 |
| <u>Marlo Spritzer</u> | Newspaper (High School) | \$2075 |

| | | |
|------------------------|----------------------|---------|
| <u>Lynne Kelly</u> | Honor Society | \$1164 |
| <u>Matthew Wehr</u> | Drama | \$2430 |
| <u>Lee Zeisloft</u> | Varsity | \$1888 |
| <u>Beth Dottery</u> | Scholastic Scrimmage | \$823** |
| <u>Patricia Smiley</u> | Scholastic Scrimmage | \$823** |

***Shared position and stipend*

| | | |
|--------------------------|------------------------|-------------|
| <u>Bonnie Organski</u> | FBLA | \$1721 |
| <u>Robert Gaugler</u> | Robotics | \$2430 |
| <u>Jessica Swartz</u> | Dance Team | \$3002 |
| <u>Lauren Tocci</u> | Yearbook (High School) | \$3565 |
| <u>Troy Ruch</u> | Student Senate | \$2576 |
| <u>Thomas Beaupre</u> | Key Club | \$2261 |
| <u>Douglas Bolasky</u> | Orchestra-Senior High | \$2318 |
| <u>Douglas Roncolato</u> | SADD | \$1620 |
| <u>Matthew Wehr</u> | Broadway Musical | \$3432 |
| <u>Linda Gross</u> | Teen Counseling | \$1083.50** |
| <u>Amy Bausher</u> | Teen Counseling | \$1083.50** |

***Shared position and stipend*

| | | |
|------------------------|------------------|--------|
| <u>Sheree France</u> | Band Front | \$4256 |
| <u>Douglas Bolasky</u> | Band-Senior High | \$8587 |

Approve the following returning volunteer coach for the 2014-2015 school year-

Troy Repyneck Girls Basketball

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

CURRICULUM/STUDENT AND STAFF ACTIVITIES

This was done under Opening Procedures.

(Mr. Lindsay left the meeting at 7:55 p.m.)

MOVED BY Gunkle and **2ND BY** Quigley to approve the High School Program of Studies with proposed changes for 2015-2016.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lindsay

BUSINESS AND FINANCE

MOVED BY Gunkle and **2ND BY** Quigley to approve the enclosed resolution to limit any real estate tax increase for 2015-2016 to the Act 1 index and to comply with Section 687 of the Public School code as it pertains to budget adoption for 2015-2016.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lindsay

Mr. Melber, Director of Business Services provided a booklet showing the previous fiscal years revenues and explained that the previous fiscal year was projected to come in as a \$1.2 million deficit but ended the year with a \$1.9 million dollar surplus. The examples shown were local tax revenues, which came in \$1 million over revenue projections. With the expected \$1.2 million dollar deficit the 5-year budget was projecting to end the year with a fund balance \$15.6 million, but with the surplus of \$1.9 million the fiscal year ended with a fund balance of \$18.8 million. Mr. Melber explained that because of the higher trending revenue, and administration was once again recommending a possible no tax increase, and the resolution to be passed would free the district from Act 1 timelines, and would lock the district in from raising taxes above the adjusted index of 1.9%, which Mr. Melber said the district would not exceed. Mr. Dimmig questions the use of fund balances and Mr. Melber explained it was the administrations recommendation to take \$2 million and transfer it to the construction account so less money would have to be borrowed for the new elementary school.

SUPPORT SERVICES

MOVED BY Gunkle and **2ND BY** Quigley approve the attached resolution and notice of public hearing to be held in the High School Auditorium, January 12, 2015 at 7:30 PM, in accordance with Act 34 for the New Elementary School..

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lindsay

PERSONNEL

REPORTS

Policy Committee

Mr. Lindsay reported the committee met prior to this meeting and discussion included the following-

- Spanish Immersion Survey

OLD BUSINESS

MOVED BY Gunkle and **2ND BY** Quigley to approve a second and final reading of the following revised policy-

- #000 Local Board Procedures: Board Policy/Procedure/Administrative Regulations
- #100 Programs: Comprehensive Planning
- #112 Programs: Guidance Counseling
- #140 Programs: Charter Schools
- #235.1 Pupils: Student Rights and Surveys by Outside Organizations
- #240 Pupils: Student Participation in Contests

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lindsay

NEW BUSINESS

COMMUNICATIONS

VISITORS

Mrs. Emily Gehman addressed the Board regarding the Spanish Immersion survey.

The Board took a brief recess at 8:24 p.m.

The Board met in Executive Session at 8:28 p.m.

The meeting was reconvened at 8:50

MOVED BY Quigley and **2nd BY** Gunkle to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Lindsay

The meeting was adjourned at 8:50 p.m.

ATTEST: Diana S. Millman Board Secretary