



# **Southern Lehigh School District**

## **Board of School Directors Meeting**

**March 23, 2015**

The second regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:40 p.m. on the above date (March 23, 2015) at Southern Lehigh High School, Center Valley, PA.

**PRESENT:** Parsons, Gunkle, Dimmig, Hayes, Lycett, Merkle  
**ABSENT:** McLoughlin, Lindsay, Quigley  
**OTHERS:** Christman, Melber, Millman, Lewis, Kennedy, Jordan, Bergey, Takacs, and 5 other members of the community.

### **OPENING PROCEDURES**

Mrs. Parsons led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

### **APPLE DISTINGUISHED PROGRAM**

David Diokno and Tim McHugh of Apple were in attendance to announce that the one-to-one technology program at Southern Lehigh School District was selected as an Apple Distinguished Program for 2014-2106. A plaque was presented to Superintendent Dr. Christman and Mrs. Parsons, School Board Vice-President.

### **VISITORS**

No visitors.

### **APPROVAL OF MINUTES**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Merkle to approve the minutes of the March 9, 2015 meeting as distributed to all Board members.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin, Lindsay, Quigley**

**CONSENT AGENDA**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Merkle to approve the **CONSENT AGENDA** items as follows –

Approve the bills list dated March 23, 2015 showing paid bills in the amount of \$29,326.14 and bills to be paid in the amount of \$363,457.84 for a total amount of \$392,783.98 for the General Fund; and bills to be paid in the amount of \$34.13 for the Capital Reserve Sinking Fund and bill paid in the amount of \$35,000.00 for the Construction Fund;

Accept the resignation of the following substitute teacher, effective end of business day March 13, 2015-

Kathy Smith, Elementary

Approve the FMLA leave of the following staff-

Victoria Butz, Grade 6 Teacher, Joseph P. Liberati Intermediate School, beginning March 12, 2015 through April 27, 2015

Approve the following student teacher placements-

Kimberly Lauren Schoenberg, Education Pre K-4, Muhlenberg College, with Carol Horvath, Liberty Bell Elementary School, from March 16, 2015 to May 6, 2015.

Samantha Swire, Education Pre K-4, Muhlenberg College, with Kelly Dougherty, Liberty Bell Elementary School, from March 16, 2015 to May 6, 2015;

Approve the following substitute staff for the 2014-2015 school year-

Christina Rinaldi, Substitute Cafeteria Worker, an hourly rate of \$9.42

Jennie Moyer, Substitute Cafeteria Worker, an hourly rate of \$9.42;

Approve the temporary promotion of Deborah Werkheiser, Custodian to Head Custodian, effective March 10, 2015 for a maximum duration of 2 years, an hourly rate of \$26.40.

Approve unpaid leave of the following staff-

Alice Palmieri, Instructional Assistant (3 hours/day), Liberty Bell Elementary School, April 22, 23, 24 and 27, 2015

Ann Higgins, Instructional Assistant (5.75 hours/day), Southern Lehigh Middle School, May 18 through 22, 2015;

Accept the resignation of the following staff-

Nicole Muhleisen, Instructional Assistant (5.75 hours/day), Southern Lehigh High School, effective end of business day March 20, 2015;

Approve the appointment of the following staff-

Kelly Sleeman, Instructional Assistant (5.75 hours/day), Lower Milford Elementary School, an hourly rate of \$17.81, effective March 24, 2015. Ms. Sleeman will fill the position due to the retirement of Patricia Mofe.

Carolyn Dunham, Instructional Assistant (4.00 hours/day), Southern Lehigh High School, an hourly rate of \$17.81, effective March 24, 2015. Ms. Dunham will fill the position due to the reassignment of Katie Steele;

Approve the following mentor, a stipend of \$700, for a period of one year with a date to be determined-

Jeffrey Hershey, mentor for Michael Fay, English teacher, Southern Lehigh High School;

Approve the following Middle School Club coaches for the 2014-2015 school year-

Lynn Glueck MS Club Track & Field

Samantha Risi MS Club Girls Lacrosse;

Approve the following volunteer coaches for the 2014-2015 school year-

Robert Mirth Baseball

Briana Buysse Girls Lacrosse;

Approve the following athletic event workers for the 2014-2015 school year-

Joseph Mayer

Page Woodbury.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin, Lindsay, Quigley**

### **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mr. Sean McGinty, Joseph P. Liberati Intermediate School Principal, presented videoconferencing tools in the classroom and global connections featuring Skype in Education- examples included a classroom connection with a Yellowstone Park Ranger, an opportunity for students to practice their English skills with students in Uruguay, and the NASA digital learning network.

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Lycett for final approval of **new science and English textbook recommendations** for the 2015-2016 school year. Textbooks have been on display in the Administration Building for two weeks.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin, Lindsay, Quigley**

### **BUSINESS AND FINANCE**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Hayes to approve the Letter of Agreement dated March 10, 2015 between Southern Lehigh School District and Lehigh Career & Technical Institute clarifying responsibilities in connection with the **National School Lunch program** for our students who attend Lehigh Career & Technical Institute.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin, Lindsay, Quigley**

## **SUPPORT SERVICES**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Merkle to approve the **Middle School Concrete and Asphalt Replacement Agreement** with D'Huy Engineering, Inc., One East Broad Street, Bethlehem, PA 18018, in the amount of \$7300. D'Huy Engineering, Inc. will be providing engineering services for the replacement of main entrance sidewalk and parent drop-off loop asphalt at the Middle School.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin, Lindsay, Quigley**

## **PERSONNEL**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Hayes to approve (pending receipt of required documentation) of the following **new certificated staff-**

Michael Fay, English Teacher, Southern Lehigh High School, Bachelors +15, Step 14, an annual salary of \$48,901 (pro-rated), with an effective date to be determined. Mr. Fay will fill the position due to the resignation of *Kate Schartel*.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin, Lindsay, Quigley**

## **REPORTS**

### Facility

Mr. Merkle reported the following from the March 18, 2015 committee meeting-

- 90% of the design drawings released
- Bids for the new elementary school are due May 7
- Replacement of Ball Shed and Cinder Storage discussed

### Education Committee

Mr. Hayes reported that the committee met prior to this meeting and reviewed several policies, including-

- Keystone Testing Proposal to have a two-hour delay schedule
- Math Pathway Proposal
- Language Immersion

### Budget & Finance Committee

Mr. Dimmig announced that the Finance Committee meeting is scheduled for April 1, 2015 at 5:00PM in the Administration Building conference room.

### CLIU

Mrs. Parsons received a wooden engraved plaque from CLIU and shared it with the Board.

## Superintendent's Report

Dr. Christman reported the following-

- 3/18 - First annual High School Academic Showcase was held with over 400 students displaying their work
- 3/19 – Middle School Academic Showcase hosted over 200 parents and guests
- Kindergarten Registration is scheduled for April 7 through April 9
- Third grade student recognized by Nation in Kid Biz for having the highest score
- The entire Superintendent's Report is available on the district's website.

## **OLD BUSINESS**

**MOVED BY** Merkle and **2<sup>ND</sup> BY** Dimmig for clarification on interpretation of Policy 200.1 to mean that sibling preference will begin with students enrolled in the 2016-2017 school year and all students to be enrolled in the Spanish Immersion Program for 2015-2016

After board discussion, the motion was tabled by Mr. Merkle and it was decided to clarify sibling preference in the Administrative Regulation associated with policy #200.1 Pupils: Admission of Students to Spanish Immersion Program.

## **NEW BUSINESS**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Hayes to approve the revised Employee Wage and Benefit Policy entitled "Ancillary Employees".

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin, Lindsay, Quigley**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Hayes to approve the first reading of the following revised policy-

#707 Property: Use of School Facilities

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin, Lindsay, Quigley**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Hayes to approve rescission of the following policies-

#109.1 Programs: *Materials Selection-Reconsideration*  
 (covered in Policy 906 Community: *Public Complaints*)

#109 Programs: *Resource Materials*  
 (covered in Policy 108 Programs: *Adoption of Textbooks and Instructional Resource Materials*)

#109.2 Programs: *Materials Selection-Public Review of Textbooks*  
 (covered in Policy 108 Programs: *Adoption of Textbooks and Instructional Resource Materials*)

#015 Local Board Procedures: *Quorum*  
 (covered in Policy 006 Local Board Procedures: *Meetings*)

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin, Lindsay, Quigley**

**COMMUNICATIONS**

Mrs. Parson acknowledged that a letter was received regarding a dispute over unpaid taxes and requested that Mr. Melber follow up with the resident.

**VISITORS**

Mrs. Gehman addressed the Board regarding the Spanish Immersion policy.

**MOVED BY** Gunkle and **2<sup>nd</sup> BY** Lycett to adjourn the meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: McLoughlin, Lindsay, Quigley**

The meeting was adjourned at 8:50 p.m.

**ATTEST:** Diana S. Millman Board Secretary

PENDING APPROVAL