



Southern Lehigh School District Board of School Directors Meeting

August 8, 2016

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:48 p.m. on the above date (August 8, 2016) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Parsons, McLoughlin, Gehman, Lycett, Merkle, Smith
ABSENT: Gunkle, Dimmig, Sisselberger
OTHERS: Christman, Melber, Millman, Lewis, Bergey, Buchman, Kennedy, Jordan, Takacs, Davidson, Knoll, Diaz (SLEA), Malinchak, (MCall), Twaddell (Rhoads & Sinon), and 7 other members of the community.

OPENING PROCEDURES

Mrs. Parsons led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

APPROVAL OF MINUTES

MOVED BY Gehman and **2ND BY** Smith to approve the minutes of the July 11, 2016 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Gunkle, Dimmig, Sisselberger

VISITORS

CONSENT AGENDA

MOVED BY McLoughlin and **2ND BY** Smith to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated August 8, 2016 showing paid bills in the amount of \$955,834.84 and bills to be paid in the amount of \$680,179.29 for a total amount of \$1,636,014.13 for the General Fund, and bills to be paid in the amount of \$16,000.00 for the Capital Reserve Sinking Fund, and bills paid in the amount of \$927,288.97 and bills to be paid in the amount of \$115,573.41 for the Construction Fund;

Approve the Treasurer's Report and Investment Report for the month of May, 2016;

Approve the bills to be paid list as of August 8, 2016;

Approve the Treasurer's Report and Investment Report for the month of May 2016;

Approve the following substitute teachers for the 2016-17 school year-

Wendy Gornicz Emergency PK-12

Kristin Simme PK -4;

Accept the resignation of the following staff-

Veronica DeBlois, 1:1 Instructional Assistant, Southern Lehigh Middle School, effective July 25, 2016,

Shawn Kressler, Cafeteria Monitor, Liberty Bell Elementary School, effective June 10, 2016,

Christina Pulcini, Instructional Assistant, Southern Lehigh Middle School, effective immediately,

Deborah Scherzberg, Part-time Cafeteria Worker, Southern Lehigh Middle School, effective June 7, 2016;

Accept the retirement of Margaret Chiarella, Technology Facilitator, Liberty Bell Elementary School, effective June 10, 2016. Mrs. Chiarella was a district employee for 16 years;

Approve the following staff-

Lillian Castillo, Cafeteria Monitor, Southern Lehigh Middle School, an hourly rate of \$10.35, effective August 22, 2016. Ms. Castillo will fill the position due to the resignation of *Shawn Kressler*.,

Kelly Katzbeck, Technology Facilitator, Southern Lehigh High School, an hourly rate of \$21.06, effective August 22, 2016. Ms. Katzbeck will fill the position due to the resignation of Mara Lambert,

Stephanie Nichols, Secretary, Joseph P. Liberati Intermediate School, an hourly rate of \$16.35, effective August 24, 2016. Ms. Nichols will fill the position due to the retirement of *Rebecca Iatarola*,

Katie Miller, Instructional Assistant (5.75 hours/day), Southern Lehigh High School, an hourly rate of \$18.26, effective August 22, 2016. This is a new position,

Brenda Shelly, 1:1 Instructional Assistant, Southern Lehigh Middle School, an hourly rate of \$18.26, effective August 22, 2016;

Approve unpaid leave of the following staff-

Laura Demars, Instructional Assistant, Southern Lehigh High School, September 9, 12 and 13, 2016,

Linda McGovern, Instructional Assistant, Southern Lehigh High School, September 13, 14 and 15, 2016;

Approve the following substitute for the 2016-2017 school year-

Jonathan Schroy, Substitute Custodian, an hourly rate of \$15.07;

Approve the following mentors for the 2016-2017 school year, \$54.34-

Amy Bausher, mentor for *Danika Wall*, Family Consumer Science Teacher, a stipend of \$700

Thomas Beaupre, mentor for *Erin Laney*, Social Studies Teacher, a stipend of \$700

Megan Dellegrotti, mentor for *Andrew Green*, Driver Ed/Health/Physical Education Teacher, a stipend of \$350.00**

Stephen Schrader, mentor for *Andrew Green*, Driver Ed/Health/Physical Education Teacher, a stipend of \$350.00**

***Shared position and total stipend of \$700*

Stephanie Donald, mentor for *Courtney Zernhelt* (Bathgate), Art Teacher, a stipend of \$700

Margaret Hines, mentor for *Kristin Hubbs*, Elementary Teacher, a stipend of \$700

Tara Walter, mentor for *Na Ni*, Chinese Guest Teacher, a stipend of \$700

Kelly Howsare, mentor for *Wen Dong*, Chinese Guest Teacher, a stipend of \$350**

Justina Viola, mentor for *Wen Dong*, Chinese Guest Teacher, a stipend of \$350**

***Shared position and total stipend of \$700*

Joan Imms-Geiser, mentor for *Patricia Gouck*, Chinese Teacher, a stipend of \$700

Lynne Kelly, mentor for *Christina Piascik*, Guidance Counselor, a stipend of \$350

Tamme Westbrooks, mentor for *Christina Piascik*, Guidance Counselor, a stipend of \$350

***Shared position and total stipend of \$700*

Janet Miltenberger, mentor for *Stephen Sroka*, Elementary Teacher, a stipend of \$700

Tina Lebrecht, mentor for *Jeffrey Loda*, Instrumental Music Teacher, a stipend of \$700

Adrienne Searfoss, mentor for *Rachel Saber*, Science/Chemistry Teacher, a stipend of \$700

Jessica Swartz, mentor for *Megan Markwich*, .5 Spanish/.5 ESL Teacher, a stipend of \$350**

Charise Trilling, mentor for Megan Markwich, .5 Spanish/.5 ESL Teacher, a stipend of \$350**

***Shared position and total stipend of \$700*

Nicolas Weaver, mentor for Casey Cooperman, Elementary Teacher, a stipend of \$700

Katie Wechtler, mentor for Christopher Miller, LTS Special Education Teacher, a stipend of \$700;

Approve the following Dance Chaperones for the 2016-2017 school year, \$47.79 per event-

Spencer Cameron,

Approve the following nurses for the Summer Reading Camp held July 25-29, 2016, an hourly rate of \$20.91-

Judith Miller

Terry Nair;

Approve the following After-School Learning Lab Advisors for the 2016-2017 school year, an hourly rate of \$43.44-

Spencer Cameron

David Marcheck

Stephanie Kerrick;

Approve the appointment of Spencer Cameron, Peak Chaperone for the 2016-2017 school year, at \$54.34 per session;

Accept the resignations of the following 2016-2017 coaches effective immediately-

Kursten Carr Assistant Girls Volleyball

Edward Labatch Wrestling

Christina Pulcini Asst. Cheer (Fall)

Christina Pulcini Competition Cheer

Christina Pulcini Head Cheer (Winter)**

***Split position and stipend w/Samantha Schultz;*

Approve the following coaches for the 2016-2017 school year-

Desi Gonzalez Head Boys Lacrosse \$6273

Robert Butterbaugh MS Asst. Football \$3244

Robert McVicker Asst. HS Girls Volleyball \$3763

Harrison Henne Asst. MS Girls Volleyball \$1881

Terrence Nevill Asst. Boys Soccer \$4738

Aliza Wagner MS Winter Cheerleading \$1335

Aliza Wagner Competition Cheerleading \$2091.50**

***Split position and stipend w/Samantha Schultz;*

Approve the following volunteer coaches for the 2016-2017 school year-

<u>Alison Bauer</u>	Girls Volleyball
<u>Jillian Grammar</u>	Girls Volleyball
<u>Andrew Fetterman</u>	Boys Soccer
<u>David Loew</u>	Boys Soccer
<u>Kelli DeCesare</u>	MS Cross Country
<u>Rose Perelli</u>	MS Cross Country
<u>Karen Psaila</u>	MS Cross Country
<u>Zachary Feifle</u>	Football;

Approve the following athletic event workers for the 2016-2017 school year-

Tricia Anderson
Steve Barnes
Paula Barron
Kari Bennett
Keith Binkley
Jason Bogden
Tammy Burno
Kaytlyn Byers
Spencer Cameron
Robert Clark
Casey Cooperman
Alexander David
Melody Davis
David Diaz
Stephanie Donald
Maureen Elliot
Erin Everett
Michael Fay
Nicole Fiscella
Stephanie Fiscella
Beth Funk
Kelly Greene
Alan Griffin

Megan Hallman

Kimberly Halloran

Donald Harakal

Joseph Helinski

Jeffrey Hershey

Brian Hines

Jody Hogman

Jeffrey Hudson

Anthony Italiani

Lee Kandt

William Kennedy

Monika Klar-Chaudhry

Lynn Kovecses

Linda Koziel

Kathleen Krause

Lisa Kurtz

Martin Enos

Frederick Mayer

Joseph Mayer

John McDonald

Tara McGinnis

Alison McPeck

Jessica Mead

Jeremy Melber

Deborah Melton

Eric Miller

Lindsay Miller

Michael Miller

Diana Millman

Rose Mirth

Lori Mobley

Cheryl Moreira

Amanda Mowrey

Nancy Neefe

Bonnie Organski

Rose Perrelli

Chad Remaly

Dianna Riegel

Michelle Riley

Mary Rockel

Alan Rockel

Caitlyn Rockel

Douglas Roncolato

Lori Schumaker

Karen Shaffer

Luke Shaffer

Carrie Smith

Christopher Strobl

Jessica Swartz

Stanley Swartz

Russell Tucker

Justina Viola

John Walters

Elaine Weiser

Donald West, Jr.

Paige Woodbury;

Approve the following Event Managers for the 2016-2017 school year-

David Diaz

Donald Harakal

William Kennedy

Jeremy Melber

Chad Remaly;

Approve the following Site Managers, an hourly rate of \$43.44, for the 2016-2017 school year-

Donald Harakal

William Kennedy

Jeremy Melber

Chad Remaly

Approve the following Fitness Center Monitors, an hourly rate of \$14.52, for the 2016-17 school year-

Keith Binkley

Kathleen Krause

Stephanie Martin

Mary Rockel;

Approve the following Seasonal Assistants to the Director of Athletics for the 2016-2017 school year-

Casey Cooperman Fall, 2016 \$1138**

Donald Harakal Fall, 2016 \$1138**

Dianna Riegel Fall, 2016 \$1138**

***Shared position and split of total stipend.*

Spencer Cameron Winter, 2016 \$1138**

Casey Cooperman Winter, 2016 \$1138**

Dianna Riegel Winter, 2016 \$1138**

***Shared position and split of total stipend.*

Michael Feifel Spring, 2017 \$1138**

Donald Harakal Spring, 2017 \$1138**

Dianna Riegel Spring, 2017 \$1138**

***Shared position and split of total stipend.*

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Dimmig, Sisselberger**

CURRICULUM/STUDENT AND STAFF ACTIVITIES

MOVED BY McLoughlin and **2ND BY** Merkle to approve (*pending solicitor's review*) the **Epic Health Services agreement** (formerly Clarity Services) for the 2016-2017 school year to provide behavioral consultation services for students with special needs.

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Dimmig, Sisselberger**

MOVED BY Smith and **2ND BY** Lycett to approve (*pending solicitor's review*) the **Maxim Healthcare Services agreement** for the 2016-2017 school year for nursing services for student #081601.

**VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Dimmig, Sisselberger**

MOVED BY Merkle and **2ND BY** Gehman to approve (*pending solicitor's review*) the **BrightStar Care services contract** for the 2016-2017 school year for nursing services for student #081602.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Dimmig, Sisselberger

MOVED BY Smith and **2ND BY** Gehman to approve **K-12 field trips** for the 2016-2017 school year.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Dimmig, Sisselberger

MOVED BY Gehman and **2ND BY** Lycett to approve the agreement with **Appalachia Intermediate Unit 8 World of Language** in the amount of \$67,550 for delivery of Virtual World Language courses for the 2016-2017 school year.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Dimmig, Sisselberger

MOVED BY Merkle and **2ND BY** Gehman to approve the agreement with the agreement for **Discovery Education Streaming** with Carbon Lehigh Intermediate Unit #21 for a period of one year beginning July 1, 2016.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Dimmig, Sisselberger

MOVED BY Gehman and **2ND BY** Smith to approve **Act 80 Days** for November 14-18, 2016 for elementary school conference, November 15-18, 2016 for middle school conferences; November 17, 2016 for high school conferences; October 7, 10, 2016 and March 10, 2017 for teacher in-service; early dismissal on February 16, 2017 (or February 17, 2017 if needed as a make-up day) and May 26, 2017 for teacher in-service and half-day early dismissal for students on the last day of school.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Dimmig, Sisselberger

BUSINESS AND FINANCE

Mr. Jeremy Melber, Director of Business Services and Mr. David Twaddell from Rhoads and Sinon, LLP provided a presentation on the refinance of General Obligation Bonds, 2010.

- On July 11, 2016, the Southern Lehigh School District authorized the refinance of the General Obligation Bonds, Series of 2010, so long as the net

present value savings were at least three percent of refunded principal, or \$264,741

- Concord Public Finance solicited twenty three banks and received eleven proposal fro ten banks. The best bank proposal was from PNC Bank.
- On the morning of August 8, 2016, a competitive internet bond sale was held, and six underwriting firms made 27 bids. The best bid was fro Janney Montgomery Scott.
- The Janney Montgomery Scott bid produces \$497,113 of net present value savings.
- The Refinance of the General Obligation Bonds, Series of 2011 will next be pursued.

MOVED BY McLoughlin and **2ND BY** Smith to approve the bond sale of **General Obligation Note, Series 2010** and attached resolution.

ROLL CALL VOTE: "YES" – Lycett, Smith, McLoughlin, Parsons, Gehman, Merkle – Motion Carried

ABSENT: Gunkle, Dimmig, Sisselberger

MOVED BY Gehman and **2ND BY** Lycett to approve the bid awards for **High School art supplies** and **High School science supplies**.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Gunkle, Dimmig, Sisselberger

SUPPORT SERVICES

MOVED BY Merkle and **2ND BY** Gehman to approve award of the **High School's Hot Water System Glycol Project** to JBM Mechanical, Inc., 3273 Gun Club Road, Nazareth, PA 18064, in the amount of \$63,400. The Glycol Project will address the freezing and loss of coils along with the resulting loss of space and costly insurance claims. Preapproval in an amount not to exceed \$75,000 was received at the June 27, 2016 board meeting.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Gunkle, Dimmig, Sisselberger

MOVED BY Merkle and **2ND BY** Smith to approve the **Primary Student Transportation Program** for the 2016-2017 school year, provided by:

Brandywine-Lehigh Transportation Inc.
595 State Street

Mertztown, PA 18539

In accordance with 22 PA Code 23.4 et.al. Documentary includes the following:

- Bus Routes
- Bus stop listing

- Student alpha roster
- Vehicle listing for Brandywine-Lehigh Transportation
- Brandywine-Lehigh Transportation driver listing and required certifications

Individual contracted carrier for specialized transportation will be submitted for Board approval as contracts are completed.

The Administration requests the authority to make such adjustments throughout the year to routes, students or vehicle assignments or to bus stops as necessary to accommodate changes in student or school program assignments, residence changes, system improvements, safety concerns or system efficiency.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Dimmig, Sisselberger

PERSONNEL

MOVED BY McLoughlin and **2ND BY** Smith to approve the following certificated staff for the 2016-17 school year (pending receipt of required documentation)-

Erin Laney, Social Studies Teacher, Southern Lehigh High School, a salary of \$47,807, Bachelors, Step 14, effective August 22, 2016 (*may be held for up to 60 days*). Ms. Laney will fill the position due to the transfer of Katie Quartuch.

Stephen Sroka, Grade 3 Teacher, Liberty Bell Elementary School, a salary of \$59,420, Masters, Step 13, effective August 22, 2016. This is a new position.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Dimmig, Sisselberger

MOVED BY McLoughlin and **2ND BY** Lycett to approve the following long-term substitute teachers, effective August 22, 2016:

Christopher Miller, Long-Term Special Education Teacher, Joseph P. Liberati Intermediate School, a salary of \$47,807, Bachelors, Step 14. Mr. Miller will fill the position due to the anticipated childrearing leave of *Julia Czerechowski*.

Tracy Buttillo, Long Term Special Education Teacher, Southern Lehigh Middle School, a salary of \$47,807, Bachelors, Step 14. Ms. Buttillo will fill the position due to the second period of childrearing leave of *Elissa Gruber*.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Dimmig, Sisselberger

MOVED BY McLoughlin and **2ND BY** Smith to accept the **resignation** of Act 93 Administrator, Nathan Davidson, Assistant Principal, Southern Lehigh Middle School, effective date to be determined (no later than September 18, 2016).

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Gunkle, Dimmig, Sisselberger

MOVED BY Gehman and **2ND BY** Merkle to accept the **retirement** of Margaret Chiarella, Technology Facilitator, Liberty Bell Elementary School, effective June 10, 2016. Mrs. Chiarella was a district employee for 16 years.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Gunkle, Dimmig, Sisselberger

REPORTS

Education Committee

Mrs. Gehman reported the committee met prior to this meeting and discussed the following:

- New district website
- PSSA Scores
- Middle School Handbook
- STEM Camps held this year were a success

Facilities Committee

Mr. Merkle reported the August meeting was cancelled.

Superintendent Search Committee

Mrs. Parsons provided the following update-

The committee will hold a second round interview with 3 final candidates on August 18, 2016. A survey that helped the School Board prioritize what attributes and qualities are important in the new Superintendent was sent to parents and district staff, with 198 participants.

Superintendent's Report

Dr. Christman reported the following-

- New Chinese language teachers arrived and are settling in
- Progression of New Hopewell Elementary School posted on the district's website and Facebook
- Open house and dedication of the New Hopewell School planned for late fall
- 4th Annual Bucks Lehigh eduSummit held at the HS
- Mrs. Lewis provided an update on full-day kindergarten

OLD BUSINESS

NEW BUSINESS

MOVED BY Smith and **2nd BY** Lycett to approve a first reading of the following revised policies-

#424 Professional Employees: *Personnel Files*

#524 Classified Employees: *Personnel Files*

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Dimmig, Sisselberger

MOVED BY Lycett and **2nd BY** Smith to approve the annual renewal of the agreement between the Southern Lehigh School District and Pottsgrove School District for the purpose of the Radiological Emergency Response Plan for incidents at the Limerick Generating Station.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Dimmig, Sisselberger

(Mr. Lycett left the meeting at 8:35 p.m.)

MOVED BY Merkle and **2nd BY** Gehman to designate President Elect, Michael Faccinetto and Vice-President David Hutchinson for upcoming PSBA officer elections.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gunkle, Dimmig, Sisselberger, Lycett

COMMUNICATIONS

VISITORS

Mrs. Mary deCastro, Center Valley resident, inquired about the Superintendent Search criteria.

ADJOURNMENT

MOVED BY McLoughlin and **2nd BY** Smith to adjourn the meeting.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Gehman, Dimmig, Sisselberger, Lycett

The meeting was adjourned at 8:40 p.m.

ATTEST: *Diana S. Millman*, Board Secretary