



# Southern Lehigh School District

## On-Line Account Access

There are several accounts that students or families will need to access throughout their time at Southern Lehigh High School. To access those accounts, follow the directions below.

All of our links can be accessed through our district website at [www.slsd.org](http://www.slsd.org). To access the High School links you will need to select High School from the drop down menu in the upper right hand corner under Select a School.

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## Sapphire Community Web Portal

(Student grades, assignments, announcements)

### To ACCESS/SIGN IN:

- District Website
- Parents
- Communication Tools
- Sapphire Community Web Portal
- **SHORTCUT:** From any home screen, you can click on the blue 'A+' symbol on the right hand side of the screen and this will take you to the Sapphire Log in page.

### To SIGN UP:

- District Website
  - Parents
  - District Communication Tools
  - Sapphire Community Portal Application and Acceptable Use Policy. Keyword "spartans"
  - Completely fill out the application page and follow the instructions to complete the process.
  - Once you have submitted your signed application to Central Office you will receive an e-mail with your username and password, generally within one week.
  - Students are automatically provided an account, but parents must sign-up for an account to gain access.
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## Naviance

(Transcript requests, letters of recommendation, college planning)

### To ACCESS:

- High School Website
  - Guidance
  - College & Career Planning: Naviance
  - Click on the Naviance icon
  - A username and password will be provided to each student and parent/guardian by the guidance office. Typically, a student's username is their last name, first initial and their password is their student id number. For parents, their username is their e-mail address and the password is generated by the guidance office. If a student id number only has 5 digits, a zero is placed in front.
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If you need assistance with any of your accounts, please stop in at the guidance office or call us at 610-282-1421.

## Blackboard Connect, Family ID and EZ School Pay

(Electronic communication from district), (Laptop registration, athletic registration), (Cafeteria Meals)

### To ACCESS:

- District Website
  - Parents
  - Communication Tools
  - Blackboard Connect **–OR–** Family ID **–OR–** EZ School Pay
  - Blackboard Connect: At the side of the page, click on the appropriate link for directions on how to set-up, edit or sign into your account.
  - Family ID: Scroll down to display all activities for Southern Lehigh High School; including sport sign-ups, laptop insurance, etc.
  - EZ School Pay: New users will need to create an account.
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## Google Docs and Google Classroom

(Student e-mail, shared documents and classroom assignments)

### To ACCESS:

- District Website
  - Student Tab
  - K-6 Resources
  - You will see links to access both Google Docs and Google classroom, as well as many other resources.
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## First Day Forms

(Important/required paperwork)

### To ACCESS:

- High School Website
- Parents Tab
- First Day Forms
- This page includes a lot of policies and notices as well as helpful resources and links including
  - CHIP information
  - Medication permission
  - Immunization Updates

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# Southern Lehigh High School

For your convenience, please use the below reference sheet for your username and passwords when setting up your accounts for the first time. It is highly recommended that you record this information in a safe place and do not share this information with anyone.

## Students

Student ID #: \_\_\_\_\_

### **Spartandocs E-mail**

Username: \_\_\_\_\_

Password: \_\_\_\_\_

### **Sapphire (student grades/schedule)**

Username: \_\_\_\_\_

Password: \_\_\_\_\_

Pin: \_\_\_\_\_

### **Naviance (college prep)**

Username: \_\_\_\_\_

Password: \_\_\_\_\_

### **Other Account**

Username: \_\_\_\_\_

Password: \_\_\_\_\_

### **Other Account**

Username: \_\_\_\_\_

Password: \_\_\_\_\_

## Parents

### **Sapphire (student grades/schedule)**

Username: \_\_\_\_\_

Password: \_\_\_\_\_

Pin: \_\_\_\_\_

### **Naviance (college prep)**

Username: \_\_\_\_\_

Password: \_\_\_\_\_

### **Family ID (laptop/athletics)**

Username: \_\_\_\_\_

Password: \_\_\_\_\_

### **Blackboard Connect (electronic commu.)**

Username: \_\_\_\_\_

Password: \_\_\_\_\_

### **EZ School Pay (school lunches)**

Username: \_\_\_\_\_

Password: \_\_\_\_\_

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